



Orange City Public Library
112 Albany Ave SE, Orange City IA
Phone: 712-707-4302 Fax: 712-707-4431
Website: www.orangecitylibrary.org

Date: 06/23/2026

Trustees present: Colin Brue, John Buntsma, Makayla Davidson, Benjamin Langton, Autumn Den Boer, McKenzie Kuiken

Others attending: Lisa Johnson, Mark Scallon, Anna Bartlett, Bill Minnick, Victoria Brander

Time: 5:00 pm

Approval of the agenda: Motion to approve McKenzie Kuiken / Second Autumn Den Boer / carried

Approval of the minutes: Motion to approve Makayla Davidson / Second Benjamin Langton / carried

Treasurer's Report: Report was given.

Approval of the monthly bills: Motion to approve John Buntsma / Second Colin Brue / carried

Statistical Report: Report was given.

Director's Report: Report was given. See appendix.

Committee Reports:

Executive/Personnel Committee: n/a

Finance Committee: n/a

Policy Committee:

- The Policy Committee reviewed revisions to the Severe Weather & Emergency Policy. Edits to this policy were brought to the full board for a vote.
 - Motion to approve John Buntsma / Second Autumn Den Boer / carried

Property/History Committee: n/a

Unfinished Business:

- Vacated Board Seat
 - Lisa received four applications for the vacant board seat.
 - Motion to approve all four be forwarded to the mayor for consideration McKenzie Kuiken / Second Autumn Den Boer / carried

New Business:

- Election of Officers
 - Motion to elect Colin Brue as President Autumn Den Boer / Second McKenzie Kuiken / carried

June 2026: Anna Bartlett, Administrative Assistant & Spanish Services Coordinator

- Motion to elect Autumn Den Boer as Vice President John Buntsma / Second Colin Brue / carried
- Motion to elect Benjamin Langton as Secretary/Treasurer provided he is reappointed by the mayor McKenzie Kuiken / Second Makayla Davidson / carried
- Committee Assignments
 - Committee assignments were made as follows:
 - Executive Committee: Colin Brue, Autumn Den Boer, Benjamin Langton
 - Finance Committee: Benjamin Langton, John Buntsma, McKenzie Kuiken
 - Policy Committee: McKenzie Kuiken, Makayla Davidson, future new appointee
 - Property Committee: Colin Brue, Autumn Den Boer, John Buntsma

Announcements:

- Anna asked board members to take note of three handouts that were provided:
 - 2026-2027 board meeting dates
 - 2026-2027 City Council meeting attendance dates
 - Library Board Member contact information

Comments from the Board:

- McKenzie encourages library board members to consider being on Donna Muilenburg's committee that is looking at the possibility of developing an arts center for Orange City.
- Colin asked if we could create an account to begin receiving donations for a future new building and begin taking action on this idea.
- John asked if we might consider hiring a firm to do a new facility feasibility study.
- Autumn asked about the results of the Programming Survey the library sent out. Results will be forthcoming.

Next Board Meeting will be on 7/28/2026

Meeting adjourned at 6:33 pm: Motion to approve Colin Brue / Second Autumn Den Boer / carried

Appendix to June 2026 Board Meeting Minutes | Director's Report

Board Training

- Bill Minnick

Facilities

- Grounds
- Insurance Deductible
- Janitorial Services

Grants

- Siouxland Community Foundation Grants
 - Books as Medicine
 - Sioux County Libraries Digital Expansion

Professional Activities

- Siouxland Community Foundation
 - Grant Event
 - Presentation Training

Outreach

- Book bike

Programs

- Summer Reading Program

Staffing

- Scheduling

Technology

- E-rate